

DELEGATE FREEDOM ANALYSIS™

AT DELEGATE, WE BELIEVE DELEGATION IS THE FOUNDATION FOR GROWTH.

In the exercise below, reflect on how you currently spend your time. Look back over the last few weeks and begin to list each activity in the appropriate section below.

Getting really clear on the most impactful use of your time is the key to creating a successful delegation strategy that actually brings you ROI, so start with #1 below.

WHAT YOU LOVE TO DO & COULD SPEND ALL YOUR TIME HERE.

1

START
HERE!

YOU ARE QUITE GOOD AT THIS, BUT IT'S NOT THE BEST USE OF YOUR TIME.

4

YOU FIND YOURSELF DOING THIS, BUT DON'T WANT TO SPEND YOUR TIME HERE.

3

YOU DREAD DOING THESE TASKS & THEY'VE GOT TO GO.

2

SHARE THIS EXERCISE WITH YOUR DELEGATION PARTNER as a starting point to begin leveraging your time. Create a plan to hand off the bottom sections as soon as possible. Look for repeatable activities in the top boxes, as those are also great to delegate! Run this exercise periodically to increase the delegation.